

Joint Apprenticeship Training Academy

65 West Century Road, Paramus, NJ 07652 * Tel. (201) 265-7273 * Fax (201) 265-7393



Electrical & Telecommunication Required Documents



Applications must be submitted in person. Applicants must be a minimum of 18 years of age. All applicants must supply copies of the required documents for an application to be processed.

An application number will be assigned to you when you submit the application.

Required documents are as follows:

- HIGH SCHOOL DIPLOMA OR G.E.D.: *If you are submitting a GED, but you attended High School for any time, even if you did not complete all 4 years, you must submit your High School transcripts along with your GED. High School and/or GED documentation is mandatory.*
- Applicants are strongly encouraged to submit College and/or Trade school transcripts and any other certifications that they may have earned.
- VALID DRIVER'S LICENSE
- HIGH SCHOOL TRANSCRIPTS: *If the applicant left high school to earn a G.E.D. you must obtain a transcript up to the date of when the applicant left high school.*
- APPLICANT MUST HAVE COMPLETED AT LEAST ONE YEAR OF ALGEBRA WITH A PASSING GRADE.: *If the algebra requirement appears on a college transcript, high school transcripts are still mandatory. Acceptable proof of a passing grade in algebra can be verified by any of the following: a.) high school or college transcripts; b.) military education report; c.) certification of completion from an accredited community school or adult education program; d.) completion certificate from NJATC online Tech Math Course.*
- A \$25.00 NON-REFUNDABLE APPLICATION FEE:
Please make check or money order payable to JATF L.U. #164.

If you do not have proof of a passing grade in Algebra: Online Tech Math provided through Electrical Training Alliance - This online math course for individuals unable to meet the math requirement for apprenticeship programs. The course can also help individuals needing to brush up on math skills commonly used in the electrical construction industry. For more information, visit: <http://www.electricaltrainingalliance.org/Learning/OnlineTechMath>